



Consolato Generale d'Italia
Londra

EXPLORATORY NOTICE FOR THE ACQUISITION OF DISPLAY OF INTEREST IN PARTICIPATING TO THE NEGOTIATION PROCESS EX ART. 36 COMMA 2, D.LGS 50/2016 BELOW EU THRESHOLD, FOR THE APPOINTMENT OF A CONTRACTOR FOR PROFESSIONAL TRAINING FOR ITALIAN CITIZENS CURRENTLY UNEMPLOYED OR IN FURLOUGH, THAT SHOULD INCLUDE THE FOLLOWING:

A) – PROFESSIONAL TRAINING PROJECT

1. The Project will be focused on the professional training of people currently unemployed or within the Furlough scheme due to the current economic crisis caused by the ongoing global pandemic.
2. The awarding Company will be responsible for the organization of the training sessions and the necessary administrative work.
3. The field in which the training should be carried on is the digital marketing.
4. The training must be carried on taking into account the current restrictions and in general the ongoing pandemic. Ideally, this should include e-learning and face-to-face sessions, the latter only in case the public health situation allows it.
5. The Project proposal must mention a detailed programme regarding the length (in weeks), the number of hours per week and the learning activities.

B) – ADMINISTRATIVE TASKS

1. The Company will be responsible for all the administrative screening work concerning the eligibility of candidates.
2. The Company will also be responsible for the relations with the implementing partners (i.e. businesses involved) and teachers.
3. The Company will provide the participants with the online platforms for the fruition of the training and any other tool used with training purposes.
4. In case of in shop classes, the Company will provide liability insurance for all participants.
5. In cooperation with the Consulate General, the Company ensures the necessary visibility to the Project in the phases of launch and implementation.

C) – TRANSPARENCY

1. The Company will produce weekly reports on the advancement of the Project.
2. The Company will produce a financial report on the use of the funds received.
3. The Company will keep records of the participants and will provide the Consulate General with a copy of the files.
4. During the whole process, the Company will comply with the relevant legislation on data protection.

The Consulate General of Italy intends to acquire displays of interest in order to proceed to appoint a professional training contractor for the above mentioned purposes.
The total value of the contract is estimated in maximum £ 30,000.00 (VAT included).

This notice is exclusively finalised to invite display of interest from potentially interested economic operators. It is not in any way binding for this Consulate General, which reserves its right to identify, at a later time, the number of suitable subjects (maximum five) to whom send a letter of invitation to bid.



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The display of interest is only finalized to communicate to the Consulate General of Italy in London their availability to present an offer.

All subjects admitted to participate will be required to demonstrate:

- 1) Registration to the Chamber of Commerce or Company House or in the professional or commercial bar of the country of residence, acting as provider of services similar to the above mentioned.
- 2) Solid economic and financial capacity, through submission of the last balance sheet.
- 3) Self-assessment certifying not to be or having never declared bankruptcy, liquidation, compulsory administration, or any other similar circumstances, and not having any of the above ongoing proceedings based on the legislation of the State the company belongs to.
- 4) Self-assessment certifying to be up to date with tax payments according to the present legislation in the country of residence.
- 5) To be up to date with their workers' social welfare payments according to the present legislation in the country of residence.
- 6) Not to have received any kind of fine concerning safety according to what is established by competent authorities and to be able to carry out their services conforming to the current regulations.
- 7) Not to have been subject to equitable rescission due to their own responsibility.

Interested companies should submit **the Annex A** duly signed by mail or by postal service **no later than 12am on May 21st 2021**, together with a copy of a validity identity card of the applicant(s).

The person responsible for the procedure is Consul Diego Solinas (Project Manager).

The Annex A can be anticipated by email to the following email address: contabilita.londra@esteri.it specifying in the object: "**DISPLAY OF INTEREST, PROFESSIONAL TRAINING PROJECT**".

The selected Companies will receive a letter of invitation to bid containing the specifics of the offering before 28th of May 2021.

The deadline for the definition of the contract is set for 30th June 2021.

London, 07.05.2021

The Consul General

Marco Villani