



**Consolato Generale d'Italia
Londra**

CIG: 7289342B4D
PROT. 67730
del 23/11/2017

EXPLORATORY NOTICE FOR THE ACQUISITION OF DISPLAY OF INTEREST IN PARTICIPATING TO THE NEGOTIATION PROCESS EX ART. 36 COMMA 2, D.LGS 50/2016 FOR THE APPOINTMENT OF THE DAILY CLEANING CONTRACT OF THE CONSULATE GENERAL OF ITALY IN LONDON AT 83-86 FARRINGDON STREET – LONDON EC4A 4BL

The Consulate General of Italy intends to acquire display of interest in order to proceed to appoint a cleaning contractor for daily service at its London headquarters.

This notice is exclusively finalised to invite display of interest from potentially interested economic operators. It is not in any way binding for this Consulate General which reserves its right to identify, at a later time, the number of suitable subjects (maximum five) that will be invited to present an offer.

The purpose of a display of interest is exclusively that of communicating to the Consulate General of Italy in London the availability to present an offer.

All subjects admitted to participate will be required to demonstrate:

- 1) Registration to the Chamber of Commerce acting as provider of similar services to the above mentioned or in the professional or commercial bar of the country of residence.
- 2) Solid economic and financial capacity, through submission of the last balance sheet.
- 3) Not to have been declared under or having ever declared bankruptcy, liquidation, compulsory administration, being owed financial credit or any other similar circumstances, and not having any of the above ongoing proceedings based on the legislation of the State the company belongs to.
- 4) To be up to date with tax payments according to the present legislation in the country of residence.
- 5) To be up to date with their workers' social welfare payments according to the present legislation in the country of residence.
- 6) Not to have received any kind of fine concerning safety according to what is established by competent authorities and to be able to carry out their services conforming to the current regulations.
- 7) Not to have been subject to equitable rescission due to their own responsibility.
- 8) Technical and professional skills verifiable through a minimum of a five-year previous experience in the requested field of operations.

The interested companies shall submit a participation form (Annex A) duly signed by the business owner or its legal representative. Together with Annex A, the company shall attach all paperwork attesting they possess the admission requirements (certificates or self-assessments duly signed).

The application must be sent by email to the following address: contabilita.londra@esteri.it and it must arrive before 12 noon of 6th of December, specifying in the object:

“DISPLAY OF INTEREST, DAILY CLEANING”



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Type of service required:

Daily cleaning service of the Consulate General of Italy's premises at the following times:

- no. 1 staff member for 3 hours between 10.00AM to 13.00, Monday to Friday
- no. 5 staff members between 16.00 and 19.00, Monday to Friday

Further details on the frequency of the service and its timetable will be provided in the letter of invitation.

Duration of the appointment: from 01.01.2018 to 31.12.2018 without any possibility of automatic renewal.

Premises where the cleaning service will be carried out:

Consulate General of Italy – 83-86 Farringdon Street – London EC4A 4BL.

Please note this is a preliminary market research, leading to a potential future negotiation.

The Consulate, in case the number of interested companies be more than five (5), will proceed to identify to its sole judgement, which companies the letter of invitation will be sent to, choosing among those in possession of all the eligibility/admission requirements.

Furthermore, please note this is exclusively a request for display of interest with the purpose of researching potential interested subjects, and therefore the Consulate General holds the right to suspend, modify or cancel the proceeding relative to this notice.

London, 23.11.2017



Lidia Polmonari
Head of Administrative Office

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