



prot 400/67224

Consolato Generale d'Italia
Londra

EXPLORATORY NOTICE FOR THE ACQUISITION OF DISPLAY OF INTEREST IN PARTICIPATING TO THE NEGOTIATION PROCESS EX ART. 36 COMMA 2, D.LGS 50/2016 BELOW European Commission (EC) THRESHOLD, FOR THE APPOINTMENT OF THE MAINTENANCE CONTRACT FOR THE WHOLE YEAR 2018 (01.01-31.12 2018), FOR THE BELOW SYSTEMS:

- 1. ELECTRICAL SYSTEM**
- 2. PLUMBING (BLACK AND CLEAR WATERS)**
- 3. AIR CONDITIONING/HEATING/FRESH AIR SUPPLY**

OF THE CONSULATE GENERAL OF ITALY IN LONDON AT 83-86 FARRINGDON STREET – LONDON EC4A 4BL

The Consulate General of Italy intends to acquire display of interest in order to proceed to appoint a maintenance contractor for the below systems at its London headquarters:

- a) ELECTRICAL SYSTEM
- c) PLUMBING (BLACK AND CLEAR WATERS)
- d) AIR CONDITIONING/HEATING/FRESH AIR SUPPLY

This notice is exclusively aimed at acquiring display of interest from potentially interested economic operators. It is not in any way binding for this Consulate General which reserves its right to identify, at a later time, the number of suitable subjects (maximum five) to whom will be sent a letter of invitation to present their offers.

The display of interest is only aimed at communicating to the Consulate General of Italy in London the availability to present an offer.

All subjects eligible to participate will be required to prove:

- 1) Registration to the Chamber of Commerce or Company House acting as provider of similar services to the above mentioned or in the professional or commercial bar of the country of residence.
- 2) Solid economic and financial capacity, through submission of the last balance sheet.
- 3) Self-assessment certifying not to be or having never declared bankruptcy, liquidation, compulsory administration, being owed financial credit or any other similar circumstances, and not having any of the above ongoing proceedings based on the legislation of the State the company belongs to.
- 4) Self-assessment certifying to be up to date with tax payments according to the present legislation in the country of residence.
- 5) To be up to date with their workers' social welfare payments according to the present legislation in the country of residence.
- 6) Self-assessment certifying to only employ and introduce into the Consulate 'CE certified equipment' that is conforming to the current Health and Safety regulations.
- 7) Not to have received any kind of fine concerning safety according to what is established by competent authorities and to be able to carry out their services conforming to the current regulations.
- 8) Not to have been subject to equitable rescission due to their own responsibility.



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- 9) Technical and professional skills verifiable through a minimum of a five-year previous experience in the relevant field (report of the jobs carried out in the last 5 years).
- 10) To be in possession of relevant licences from local authorities to show that the Company is qualified to certify and maintain systems, as specified above, enabled to release certifications, to be responsible for handling logbooks of compulsory maintenance in accordance with EU and UK Directive.

Copies of certificates, licenses and declarations as per clauses 1-2-6-9 and 10 must be attached to the application.

Interested companies shall submit a participation form (Annex A):

- for every SINGLE activity to which they're interested.
- Should the Company wish to display its interest in more than one activity, a separate Annex A form should be submitted and signed for each different activity.

It is intended that each Annex A will have to be duly signed by the business owner or its legal representative. Together with Annex A, the company shall attach all paperwork attesting they possess the qualifications for admission (certificates and self-assessments duly signed).

The application/s (should a Company be interested in more than one activity) must be sent:

- in a sealed envelope, showing the Company logo on the outside, specifying the object:

"DISPLAY OF INTEREST, MAINTENANCE CONTRACT"

- **to the following address:**
Consulate General of Italy
83-86 Farringdon Street
London EC4A 4BL

Application Deadline: 30th November 2017.

Date on the receiving stamp of the Consulate will be taken as proof.

The Annex A can be anticipated by email to the following email address contabilita.londra@esteri.it, specifying in the object: **"DISPLAY OF INTEREST, MAINTENANCE CONTRACT"**. In the email, Companies can ask for a confirmation of receipt of the original documents sent by post.

Interested companies can contact the Project Manager on 020 7 936 5950 in order to arrange a site survey for the systems they are interested in.

Shortlisted Companies will receive a letter of invitation, containing the specifics of the offer, no later than December 4th 2017.

The deadline for the definition of the contract is: December 21st 2017.



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Type of service required:

General maintenance service of the Consulate General of Italy's systems on the premises, conditions to be established based on the Company proposal, with the following scope:

- Periodic service of maintenance and prior control to be carried out from Company Staff (external Staff NOT allowed) and in possession of necessary licenses during the following times:
 - Monday to Friday from 9.00AM to 19.00
 - Saturday from 9.00AM to 14.00
- Draw up and signing of maintenance registries and licences requested by EU and UK regulations for systems maintenance;
- Availability to be on call and to promptly attend in case of emergency from Monday to Saturday, ensuring a maximum time of response of 3/4 hours from the call.
- Sub-contracting not allowed.

Duration of the appointment: from 01.01.2018 to 31.12.2018 without any possibility of automatic renewal.

Premises where the maintenance service will be carried out:

Consulate General of Italy – 83-86 Farringdon Street – London EC4A 4BL.

Please note this is preliminary market research, leading to a potential future negotiation. The Consulate, in case the number of interested companies be more than five (5), will proceed to identify to its sole judgement, which companies the letter of invitation will be sent to, choosing among those in possession of the aforesaid requirements.

Furthermore, please note this is exclusively a request of interest with the purpose of researching potential interested subjects, and therefore the Consulate General holds the right to suspend, modify or cancel the proceeding relative to this notice.

London, 22.11.2017

Head of Administrative Office

Lidia Polmonari