



Prot. 70481

**Consolato Generale d'Italia
Londra**

EXPLORATORY NOTICE FOR THE ACQUISITION OF DISPLAY OF INTEREST IN PARTICIPATING TO THE NEGOTIATION PROCESS EX ART. 36 COMMA 2, D.LGS 50/2016 FOR THE APPOINTMENT OF THE CONTRACT FOR THE PRINTING AND MAILING SERVICE ON THE OCCASION OF THE ITALIAN GENERAL ELECTION THAT WILL TAKE IN 2018.

The Consulate General of Italy intends to acquire displays of interest in order to proceed to appoint a contractor for the provision of a printing and mailing service aimed to sending to voters in England, Wales and the Isles, on the occasion of the Italian General election that will take place by 20th May 2018 at the latest.

This notice exclusively aims at acquiring displays of interest from potentially interested economic operators. It is not in any way binding for this Consulate General which reserves its right to identify, at a later time, the number of suitable subjects (maximum five) to whom will be sent a letter of invitation to present their offers.

A display of interest has the sole purpose to communicate to the Consulate General of Italy in London the availability to present an offer.

All subjects admitted to participate will be required to demonstrate:

- 1) Registration to the Chamber of Commerce OR Company House acting as provider of similar services to the above mentioned or in the professional or commercial bar of the country of residence.
- 2) Solid economic and financial capacity, through submission of the last balance sheet.
- 3) Self-assessment certifying not to be or having never declared bankruptcy, liquidation, compulsory administration, being owed financial credit or any other similar circumstances, and not having any of the above ongoing proceedings based on the legislation of the State the company belongs to.
- 4) Self-assessment certifying to be up to date with tax payments according to the present legislation in the country of residence.
- 5) To be up to date with their workers' social welfare payments according to the present legislation in the country of residence.
- 6) Not to have received any kind of fine concerning safety according to what is established by competent authorities and to be able to carry out their services conforming to the current regulations.
- 7) Not to have been subject to equitable rescission due to their own responsibility.
- 8) Technical and professional skills verifiable through a minimum of five years previous experience in the requested service.

Interested companies shall submit a participation form (Annex A) duly signed by the business owner or its legal representative. Together with Annex A, the company shall attach all paperwork attesting they possess the aforesaid requirements (certificates or self-assessments duly signed).

Applications must be received by the Consulate General **no later than 12 noon of December 18th 2017.**



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Applications must be sent **exclusively** to the following address:

contabilita.londra@esteri.it

Type of service required:

To supply print and collate 325,000 electoral packs each consisting of:

- a) N.1 electoral certificate;
- b) N.2 different voting cards;
- c) N.2 different lists of candidates;
- d) N.1 small white envelope totally unmarked;
- e) N.1 medium size prepaid envelope;
- f) N.1 large envelope (electoral pack);
- g) N.1 double sided information sheet.

In addition to the above a number of coloured posters with logos and names of candidates.

This Consulate General will provide the text for all the above documents and the list of the recipient's addresses via electronic transfer.

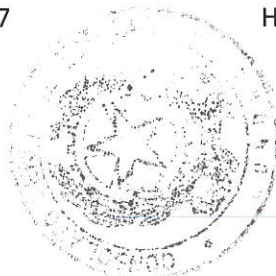
Duration of appointment: only for the duration of the 2018 Electoral exercise with no possibility of automatic renewal.

Please note this is preliminary market research, leading to the potential future negotiation. The Consulate, in case the number of interested companies be more than five (5), will proceed to identify to its sole judgement, to which companies the letter of invitation will be sent, choosing among those in possession of the required credentials.

Furthermore, please note this is exclusively a request of interest with the purpose of researching potential interested subjects, and therefore the Consulate General holds the right to suspend, modify or cancel the proceeding relative to this notice.

London, 30 November 2017

Head of Administrative Office



Lidia Polmonari