



Consolato Generale d'Italia
Londra

EXPLORATORY NOTICE FOR THE ACQUISITION OF DISPLAY OF INTEREST IN PARTICIPATING TO THE NEGOTIATION PROCESS EX ART. 36 COMMA 2, LETT A, D.LGS 50/2016 BELOW EU THRESHOLD, FOR THE APPOINTMENT OF A CONTRACTOR FOR PROFESSIONAL COACHING FOR UPSKILLING PROJECT FOR ITALIAN CITIZENS CURRENTLY UNEMPLOYED OR IN FURLOUGH, THAT SHOULD INCLUDE THE FOLLOWING:

A) – PROFESSIONAL COACHING PROJECT

1. The Project will be focused on the professional coaching for upskilling of people currently unemployed or within the Furlough scheme due to the current economic crisis caused by the ongoing global pandemic.

2. The awarding Company will be responsible for the organization of the training sessions and the necessary administrative work.

3. The fields in which the training should be carried on could be of a different nature, for instance Digital management/online delivery, Human resources, Management skills/Project Management, Leadership skills/Public speaking, Sustainability/budgeting, Legal background (contracts, workers rights, regulation).

4. The training must be carried on taking into account the current restrictions and in general the ongoing pandemic. Ideally, this should include e-learning and face-to-face sessions, the latter only in case the public health situation allows it.

5. The Project proposal must mention a programme regarding the length (in months), the number of hours per month and the coaching activities.

B) – ADMINISTRATIVE TASKS

1. The Company will be responsible for all the administrative screening work concerning the eligibility of candidates.

2. The Company will also be responsible for the relations with the implementing partners and teachers.

3. The Company will provide the participants with the online platforms for the fruition of the training and any other tool used with training purposes.

4. In case of in shop classes, the Company will provide liability insurance for all participants.

5. In cooperation with the Consulate General, the Company ensures the necessary visibility to the Project in the phases of launch and implementation.

C) – TRANSPARENCY

1. The Company will produce monthly reports on the advancement of the Project.

2. The Company will produce a financial report on the use of the funds received.

3. The Company will keep records of the participants and will provide the Consulate General with a copy of the files.

4. During the whole process, the Company will comply with the relevant legislation on data protection.

The Consulate General of Italy intends to acquire displays of interest in order to proceed to appoint a professional training contractor for the above mentioned purposes.

The total value of the contract is estimated in maximum £ 30,000.00.

This notice is exclusively finalised to invite display of interest from potentially interested economic operators. It is not in any way binding for this Consulate General, which reserves its



Consolato Generale d'Italia
Londra

right to identify, at a later time, the number of suitable subjects (maximum five) to whom send a letter of invitation to bid.

The display of interest is only finalized to communicate to the Consulate General of Italy in London their availability to present an offer.

All subjects admitted to participate will be required to demonstrate:

- 1) Registration in the professional or commercial bar of the country of residence, acting as provider of services similar to the above mentioned.
- 2) Self-assessment certifying not to be or having never declared bankruptcy, liquidation, compulsory administration, or any other similar circumstances, and not having any of the above ongoing proceedings based on the legislation of the State the company belongs to.
- 3) Self-assessment certifying to be up to date with tax payments according to the present legislation in the country of residence.
- 4) To be up to date with their workers' social welfare payments according to the present legislation in the country of residence.
- 5) Not to have received any kind of fine concerning safety according to what is established by competent authorities and to be able to carry out their services conforming to the current regulations.
- 6) Not to have been subject to equitable rescission due to their own responsibility.

The interested companies should submit a participation form (Annex A):

Deadline for the application is: 26th December 2021

The Annex A can be anticipated, together with a copy of ID card of the applicant(s), by email to the following email address: contabilita.londra@esteri.it specifying in the object: "**DISPLAY OF INTEREST, COACHING UPSKILLING PROJECT**".

The selected Companies will receive a letter of invitation to bid containing the specifics of the offering before **4th January 2021**.

The deadline for the definition of the contract is set for **1st February 2022**

London, 9.12.2021

Project Manager
Francesco De Angelis